



FINANCE COMMITTEE

24 July 2024

Dear Councillor

NOTICE IS HEREBY GIVEN that a Meeting of the Finance Committee at which your attendance is summoned, will be held at **Teignmouth Town Council, Bitton House, Bitton Park Road, Teignmouth, TQ149DF** on **Tuesday, 30th July, 2024** at **4.30 pm** to transact the business specified in the Agenda as set out.

A handwritten signature in black ink, appearing to read 'I. Wedlake'.

Iain Wedlake
Town Clerk

Distribution: Councillors P Lloyd (Chair), M Jackman (Vice-Chair), J Atkins, L Chasteau, V Rudge and C Williams



For information – to be taken as read:

- 1** ***Declarations of Interest** – Members are reminded that they should declare any interest in the items to be considered and are also advised that the timescale to alter their stated interests with the District Council's Monitoring Officer is 28 days.*
- 2** ***Items requiring urgent attention** – to consider those items which, in the opinion of the Committee Chair, should be considered by the meeting as matter of urgency (if any). To be taken at the end of the meeting.*
- 3** ***The Freedom of Information Act 2000** deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.*
- 4** ***The Data Protection Act 2018** precludes this Authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public. Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.*
- 5** ***Mobile telephones** Councillors and members of the public are requested to ensure that mobile phones are switched to 'silent' during the meeting to avoid disruption.*
- 6** ***Recording** this meeting may be filmed or audio taped.*
- 7** ***Public Participation:** Members of the public will be given an opportunity to address Councillors present at this meeting regarding agenda items, at the discretion of the Chairman. The comments of members of the public and electors of the parish who speak before the start of the meeting or following the close of the meeting will not form part of the Minutes of the meeting.*



AGENDA

PART I

(Open to the Public)

1. **Apologies for Absence**

To receive, note and where requested, approve the reasons for apologies for absence.

2. **Declarations of Interest**

To declare any disclosable interests relating to the forthcoming items of business (if any).

3. **Dispensations**

To receive and consider requests for dispensation (if any).

4. **Minutes** (Pages 7 - 10)

To approve, sign and adopt the minutes of the Finance meeting held on 25th June 2024.

5. **Bad Debt write off** (Pages 11 - 12)

Committee is recommended to resolve the attached debt is written off, as all reasonable measure have been taken to recover it.

6. **Town Cryer**

To consider the remuneration and uniform for the role of Town Cryer.

Currently there is no honorarium or payment the last coat was purchased in 2019.

Dawlish recently spent £2,000 on a uniform and a payment of £500 annually
Exmouth make a payment of £20 per week.

7. **Finance for events 2024/25**

To establish a task and finish working group comprising 4 Cllrs, to establish a possible list of events for the 24/25 financial year and recommend any individual budgets which may be required.

8. **Bank Reconciliations** (Pages 13 - 28)

To receive and note the Bank Reconciliations for June 2024



9. **REAFFIRMATION OF ACCOUNT SIGNATURES**

Deferred from June meeting

Existing signatories are;

Cllr J Atkins

Cllr J Jackson

Cllr M Jackman

Proper officer I Wedlake

10. **BANK AUTHORISATIONS**

Deferred from June meeting

To resolve an order or rota for bank authorisations, two councillors required usually once per week.

11. **Quarter 1 Budget monitoring report** (Pages 29 - 38)

To receive and note the Quarter 1 budget monitoring report, detailing income and expenditure against budget from 1st April to 30th June 2024.

12. **Grant applications**

a) **ACTION ON CLIMATE CHANGE IN TEIGNBRIDGE** (Pages 39 - 40)

Deferred from June meeting for more details.

Action on Climate Change in Teignbridge

Requested £1000

“The grant application was for a festival that finished in three weeks ago. We had to limit what we could offer in Teignmouth.”



b) TONIC CREATIVES (Pages 41 - 44)

Deferred from June meeting for more details.

Requested £1500

“The grant would allow for community workshops in the lead up to the event - we can reach more groups to create makes to be used by those groups in the parade. Some would be drop in, others targeted groups - we are happy to take your guidance on these if you have preferred groups for us to work with but equally we can utilise our links to identify these groups if not. These workshops would be free for the groups. / participants and allows them to have a lovely new activity and to make something really beautiful for them to walk with in the parade. We would discuss the format of the workshops with the groups before and ensure we work in a way that is accessible for those participants.” – please see attached for further pictures

c) Teignmouth Association Football Club (Pages 45 - 46)

d) Teign Housing (Pages 47 - 50)

e) Teignmouth Rugby Football Club (Pages 51 - 54)

f) WorleWind Bank (Pages 55 - 58)

g) Teignmouth Thunderbirds Netball Club (Pages 59 - 62)